



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE: **PM-3**

January 23, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**SAN DIMAS SHERIFF'S STATION
REJECT ALL CONSTRUCTION BIDS
ADOPT AND READVERTISE
SPECS. 5414R1; C.P. 77402
SUPERVISORIAL DISTRICT 5
4 VOTES**

JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER AND THE SHERIFF THAT YOUR BOARD:

1. Reject all construction bids received on July 23, 2002, for the proposed San Dimas Sheriff's Station.
2. Adopt revised plans and specifications for construction of the San Dimas Sheriff's Station and instruct the Executive Officer to readvertise for bids to be received and opened on March 18, 2003, in accordance with the "Instruction Sheet for Publishing Legal Advertisements" (Enclosure B).
3. Approve an increase of \$2,498,876 in the project budget resulting in a revised total project budget of \$15,618,172 for the San Dimas Sheriff's Station project.
4. Approve the enclosed appropriation adjustment that transfers \$2,499,000 to the San Dimas Sheriff's Station, Capital Project 77402, from interest earned on bond proceeds to fund increased construction costs.

5. Authorize the Director of Public Works to execute a consultant services agreement with the apparent lowest responsible bidder to prepare a baseline construction schedule for a not to exceed fee of \$10,000 funded by existing project funds and establish the effective date following Board approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the bid process for the San Dimas Sheriff's Station project to resume and the project to proceed.

The existing Sheriff's station, constructed in 1949 and remodeled in 1961, provides 12,216 square feet of space and does not adequately meet the needs of the growing local community. The new Sheriff's station will consist of a 28,000-square-foot facility containing office space, a holding facility, a 3,400-square-foot maintenance building, and parking for staff and visitors.

On June 25, 2002, your Board adopted plans and specifications for the San Dimas Sheriff's Station project and instructed the Executive Officer to advertise for bids. On July 23, 2002, seven bids were received. The two lowest bidders failed to submit bids complying with contract document bid requirements. The third lowest bid exceeded the project construction budget by more than 10 percent. Since all bids received were significantly higher than the architect/engineer construction cost estimate, Public Works interviewed the bidders to identify the cause for the discrepancy and asked the A/E to reassess the cost estimate.

After evaluating bid specifications, bid process, and results, we determined that further clarification of bidding instructions and specifications concerning the low voltage systems, communication tower, and providing additional manufacturer and vendor names for various products would allow us to obtain consistent, competitive, and responsive bids. Therefore, we recommend rejecting all bids and re-advertising the San Dimas Sheriff's Station project.

In an effort to reduce the budget overage, we have identified cost savings in finish materials totaling \$125,000 and incorporated them into the revised construction documents. In addition, an alternative construction delivery method through Internal Services Department with potential savings of up to \$120,000 for the communication tower has been identified. This procurement option will be pursued in conjunction with the communication tower as an additive alternative in the bid document. These modifications and/or changes will not affect the operational and functional needs of the Sheriff's station.

The revised total project cost is currently estimated at \$15,618,172. The increase of \$2,498,876 in the project budget is caused by higher than anticipated construction costs based on the current market conditions, a larger change order fund due to the revised construction cost, an increase in project management services to provide postbid analysis and review of the revised construction documents, and additional code and special inspection services to ensure an adequate level of construction quality control.

The proposed agreement with the apparent lowest responsible bidder to prepare a baseline construction schedule will facilitate the orderly commencement of construction at the earliest possible time after it is authorized by your Board. A timely baseline construction schedule which conforms to the County's schedule specification is critical to successfully manage construction activities by both the contractor and the County, and a responsible contractor must be able to produce such a construction schedule. Bid specifications provide that if the apparent lowest bidder fails to complete an acceptable schedule, the Director may return to your Board to recommend that the bidder be determined nonresponsible and recommend awarding the construction contract to the next lowest bidder, contingent on that bidder completing a baseline schedule which conforms to the County's specifications.

Implementation of Strategic Plan Goals

Awarding this contract meets the County's Strategic Plan Goals of Service Excellence and Fiscal Responsibility since this project provides improved facilities to service the growing demands of the community and increases the County's investment in public infrastructure.

FISCAL IMPACT/FINANCING

Public Works's fair construction cost estimate for the base construction contract is between \$7,995,200 and \$10,993,400, without contingency. This does not include \$181,500 for the communication tower alternate.

The revised total project cost, including plans and specifications, plan check, construction equipment, consultant services, miscellaneous expenditures, and County services, is currently estimated at \$15,618,172, which is \$2,498,876 more than the original total project cost estimate. This net increase includes \$1,927,540 for construction, \$183,663 for change orders, \$181,500 for the communication tower, \$100,000 for consultant service, and \$197,083 in County services. A reduction of \$90,910 for construction equipment is identified since the communication tower will be procured by the County. The Project Schedule and Budget Summary are shown in Enclosure A.

Approval of the enclosed appropriation adjustment will transfer \$2,499,000 in interest earned on bond proceeds, from the Twin Towers/Lynwood Detention Center projects, to fund the actual increase in construction and project costs. After receipt of bids and determination of the apparent lowest responsible bidder, we will return to your Board to award a construction contract.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board and as a threshold requirement for consideration for contract award, bidders will be required to attest their willingness to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under Federal income tax laws.

Bidders will also be required to show full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

ENVIRONMENTAL DOCUMENTATION

On June 25, 2002, your Board approved a Mitigated Negative Declaration and adopted a Mitigation Monitoring and Reporting Program for the project.

CONTRACTING PROCESS

Advertising for bids will be in accordance with the County's standard "Instruction Sheet for Publishing Legal Advertisements" (Enclosure B).

Following receipt of bids, we will return to your Board for construction contract award.

The State Labor Code requires contractors to pay prevailing wage rates to all persons employed on Public Works contracts.

As requested by your Board on February 3, 1998, this contract opportunity will be listed on the "Doing Business with the County" website.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended agreement as this agreement is for non-Proposition A services.

Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works' Capital Projects CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current operations and/or services.

The Honorable Board of Supervisors
January 23, 2003
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CONCLUSION

Please return one adopted copy of this letter to the Chief Administrative Office (Capital Projects Division), Sheriff's Department, and Public Works.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

DAVID E. JANSSEN
Chief Administrative Officer

LEROY D. BACA
Sheriff

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Enc.

cc: Auditor-Controller
County Counsel
Department of Public Social Services (GAIN Program)
Office of Affirmative Action Compliance

January 23, 2003

ENCLOSURE A

**SAN DIMAS SHERIFF'S STATION
REJECT ALL CONSTRUCTION BIDS
ADOPT AND READVERTISE
SPECS. 5414R1; C.P. 77402**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date	Revised Completion Date
Project Needs Assessment	N/A	N/A
Project Feasibility	N/A	N/A
Project Program	02/29/00	02/29/00*
Design		
Contract Execution	06/26/01	06/26/01*
Construction Document Submittal	01/08/02	12/10/02*
Jurisdictional Approval		
Construction Bid and Award	09/18/02	05/21/03
Construction		
Substantial Completion	11/04/03	07/12/04
Acceptance	03/08/04	11/12/04

*Indicates completed activity.

II. PROJECT BUDGET SUMMARY

Budget Category	Project Budget	Impact of this Action	Revised Project Budget
Land Acquisition	N/A	N/A	N/A
Construction			
(a) Construction	\$ 8,066,460	\$ 1,927,540	\$ 9,994,000
(b) Equipment	\$ 90,910	(\$ 90,910)	-0-
Subtotal	\$ 8,157,370	\$ 1,836,630	\$ 9,994,000
Change Orders	\$ 815,737	\$ 183,663	\$ 999,400
Subtotal	\$ 8,973,107	\$ 2,020,293	\$ 10,993,400
Equipment/Telecommunication	\$ 1,164,124	\$ 181,500	\$ 1,345,624
Plans & Specifications	\$ 709,092	-0-	\$ 709,092
Consultant Services	\$ 165,000	\$ 100,000	\$ 265,000
Miscellaneous Expenditures	\$ 520,774	-0-	\$ 520,774
Jurisdictional Review and Plan Check	\$ 75,000	-0-	\$ 75,000
County Services	\$ 1,512,199	\$ 197,083	\$ 1,709,282
TOTAL	\$ 13,119,296	\$ 2,498,876	\$ 15,618,172

January 23, 2003

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PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code, Section 20125, you may publish once a week for two weeks in a weekly newspaper, or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishing all materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>BID DOC FEE</u>	<u>DATE OF BID OPENING</u>
5	5414R1	San Dimas Sheriff's Station 270 South Walnut Avenue San Dimas, CA 91773	\$50	March 18, 2003

Copies of the project manual and drawings may be obtained at the Cashier's Office, Department of Public Works, 1st Floor, 900 South Fremont Avenue, Alhambra, California 91803, for the fee stated above. For bid information, please call (626) 458-2563. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's Office before 1:45 p.m. on the date indicated. Bids will be publicly opened, examined, and declared by Public Works at 2:00 p.m. on this date in Conference Room D, 1st Floor, 900 South Fremont Avenue, Alhambra, California 91803.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess a BB license classification at the time of bid. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

PRE-BID CONFERENCE

Public Works/Project Management Team will hold a pre-bid conference at 10:00 a.m. on March 5, 2003, at the project site located at 270 South Walnut Avenue, San Dimas, California 91773, directly south of the fire station, to provide information on the project, bidding process, and answer any questions that the potential bidders may have. To be considered responsive to this invitation for bid, bidders must attend the mandatory pre-bid conference in its entirety. Bids from bidders who do not attend the pre-bid conference will be rejected as nonresponsive. For further information, please contact Ms. Montessa Duckett with Public Works/Project Management Team at (626) 458-2585.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code relating to contracting with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72 hours notice, the Department can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 S. Fremont Ave.), which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7:00 a.m. to 5:30 p.m.



Con 72 horas de noticia, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 S. Ave. Fremont), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del departamento al (626) 458-4081 o TDD (626) 282-7829, de Lunes a Jueves de las 7:00 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California,
dated February 18, 2003.

Specs. 5414R1 VIOLET VARONA-LUKENS, EXECUTIVE OFFICER
OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES